

UNDERTAKING AND COMMITMENT AGREEMENT

**To: The Board of Governors, The Headmaster, and The Staff
Nyinahin Catholic Senior High School P.O. Box 6 Nyinahin, Ghana**

Date: _____

**Subject: Undertaking for Admission and Conduct for 2025/2026
Academic Year**

This undertaking is made between:

1. The Student:

_____, of House No.
_____, Program: _____

2. The Parent/Guardian: _____

Parent/Guardian of the above-named student, residing at

Contact Number: _____

And

Nyinahin Catholic Senior High School (hereinafter referred to as "the School").

We, the undersigned, hereby solemnly declare and undertake the following upon the grant of admission to the aforementioned student:

A. UNDERTAKING BY THE STUDENT

I, _____, understand that Nyinahin Catholic SHS is a mission school built on the principles of academic excellence, discipline, and moral integrity rooted in the Catholic faith. I therefore pledge to:

1. **Academic Commitment:** Diligently pursue my studies, attend all classes and mandatory school functions punctually, complete all assignments, and strive for academic excellence to the best of my ability.

2. **Behavioral Conduct:** Abide by all the rules and regulations of the school as outlined in the Student Handbook, both on and off campus. I will conduct myself with honesty, integrity, and respect at all times.

3. **Respect for Authority and Others:** Show utmost respect to the Headmaster, all

teaching and non-teaching staff, fellow students, and myself. I will refrain from any form of bullying, violence, disrespectful language, or immoral behavior.

4. **Care of Property:** Treat all school property, including buildings, furniture, books, laboratory equipment, and facilities, with care and respect. I understand I will be held financially responsible for any willful damage caused by me.

5. **Adherence to Dress Code:** Strictly adhere to the official school dress code and wear the prescribed uniform with pride and neatness at all times when required.

6. **Prohibition of Contraband:** I understand that the possession or use of prohibited items such as mobile phones (if against school policy), drugs, alcohol, cigarettes, offensive weapons, or any other unauthorized materials is strictly forbidden and will lead to severe disciplinary action, including possible dismissal.

7. **Commitment to Faith:** Respect and participate in the religious life of the school,

including attending Mass, retreats, and other spiritual activities, irrespective of my personal religious background, as they are integral to the school's ethos.

B. UNDERTAKING BY THE PARENT/GUARDIAN

I, [Parent/Guardian's Name], the parent/guardian of [Student's Name], hereby undertake to:

1. **Financial Responsibility:** Pay all approved school fees, levies, and other charges

promptly by the stipulated deadlines as demanded by the school administration.

2. **Partnership with the School:** Cooper fully with the school authorities and teachers in the education and discipline of my ward. I will attend all ParentTeacher Association (PTA) meetings and other school functions when invited.

3. **Support School Rules:** Ensure that my ward adheres to all school rules and regulations. I understand that granting permission for my ward to break school rules (e.g., exempting them from punishments, harboring them during school hours) undermines the school's authority.

4. **Communication:** Provide accurate and up-to-date contact information and promptly inform the school of any changes. I will actively communicate with my ward's house masters/mistresses and tutors concerning their welfare and progress.

5. **Take Responsibility:** Take full responsibility for my ward's actions, especially for any willful damage to school property, and agree to pay for such damages as determined by the school authorities.

6. **Ensure Punctuality:** Ensure my ward returns to school punctually after holidays and breaks and is picked up on time at the end of the term.

DECLARATION

We have read, understood, and agreed to the terms and conditions stated above. We fully understand that a breach of any of these undertakings may lead to appropriate disciplinary measures against the student, including suspension or outright dismissal from the school, as determined by the school authorities.

This undertaking signifies our commitment to upholding the values and standards of Nyinahin Catholic Senior High School.

Signature of Student: _____

Name (Print): _____

Signature of Parent/Guardian: _____

Name (Print): _____

Relationship to Student: _____

WITNESSED BY:

Signature of School Representative: _____

Name: _____

Title: _____

(For Office Use Only)